

# Town of Johnsburg Library

Board of Trustees Meeting

February 4th, 2026

Minutes taken by: Marlena O'Mealy & Submitted by: David Pede

Meeting called to order at 5:10 pm by president David Pede.

## **Attendance:**

**Present:** Carrie Mason, Danielle Bonanno (Financial Officer), Constance Fuller, Marlena O'Mealy (Secretary), David Pede (President), Michelle San Antonio, Emily Goodspeed, Kerri Zappala-Piemme.

**Absent:** Ken Weine (absent 12.3.25, 01.07.26, 02.04.26), Emily Stanton, Mike O'Mealy

\*An attempt was made by Carrie and David to conduct a virtual meeting as per Ken's request. However there were technical difficulties. There were enough members present for a quorum and board proceeded as usual.

**Guests:** No Guests present.

## **Approval of Minutes:**

Minutes from January 7th meeting approved.

*Moved:* Constance Fuller

*Seconded:* Emily Goodspeed

**Approval of Warrant:** Motion to approve warrant passed.

*Moved:* Danielle Bonanno

*Seconded:* Kerri Zappala-Piemme

## **Library Director's Report:** Carrie Mason (Library Director)

Michelle requested David circulate meeting emails Monday instead of Wednesday.  
David said he could.

Two kids in Story time programs

Craft program has good turnout.

Hoopla balance - Carrie checked with bookkeeper.

Marketing is set for February.

Collection Management - weeding audio book section YA upfront.

Shannon wanted a Gondola run in library. Carrie shared 3D print samples of Gondola that they plan to have displayed in Library and it will be motorized. Everyone loved the idea.

Carrie applied for the Dollar General Grant & Stewarts Grant - these grants help Carrie pay for summer programming.

Carrie scheduled programming.

Carrie updated TOJL webpage with minutes from September & June. (not circulated / approved by board) and October, November, December & January. (circulated & approved by board) Carrie also updated the current trustee information.

Senior Planet update. Carrie is requesting a regular laptop for students since we don't have a classroom. David added that the laptops can also be used by students after school. Carrie thinks 4 laptops is a good start (Senior Planet recommends 10-15) Michelle asked if program allows flexibility in numbers and Carrie will look into it. Carrie would host classes in large room or kids room. (Kids room is best since its more enclosed and she could use projector in kids room)

Meta Business. Carrie finally got a person on the phone but they requested info which Carrie sent and Carrie needed to attend board meeting. Carrie will update.

Sals suggested a label printer. Michelle asked if there is a threshold of budget and Carrie responded with \$100.00. Emily said it is a good product (used at SUNY Library) & Danae recommended it. Carrie was cleared to purchase by board.

Movie License renewal - regular license no streaming option. TOJL didn't use streaming option last year. To ensure compliance everyone needs their own license.

### **Summer 2026:**

Wednesday Programs Lineup July 8 Bernadette Hoffman Wildlife, July 15 River Jack Z, July 22 KP Stories & Puppets, August 5 Escape Room and August 12 River Jack Z.

Friday Programs Rhodella Yoga in Adirondacks two August dates 7 & 14 and still trying to get Maria Globe.

Carrie said she reached out to Bridgette with Storytime Yoga because her program was so successful last summer but she is not available summer 2026.

Michelle asked about TOJL book sale and when we will be discussing it. Carrie said it is the friends of the library who manage/run booksale. Michelle mentioned past library book sales were at Tannery and it was more of an event. Carrie said that Susan organized that - she can't. Carrie said they host the book sales at the library because they are easier to manage. Michelle was wondering what the difference in book sales numbers Tannery vs. TOJL. Does the board have a say? Carrie said Friends of the Library is their own entity. Danielle said its early enough to start talking and Carrie said she can reach out to Theresa / share

email.

**Financial Officers Report:** None discussed at this time.

**Committee Report:** None discussed at this time.

**Correspondence & Communication:** No Correspondence at this time.

Marlena mentioned there is a vacancy in this role. David shared role responsibilities (thank you notes/email) and Michelle volunteered.

**New Business:**

Oath of Service - New members to sign with Carrie to notarize. all present new members signed oath of service forms. Carrie asked if Michael could stop by to sign form. Mike arrived at the end of meeting and signed form.

**Old business:**

David emailed Carrie minutes and reports and Carrie updated TOJL webpage. Emily mentioned not seeing the update as there could be a ghost page/dead page/link. Carrie will look into it.

Open Forum:

Emily shared Feb.10 Trustee Handbook Freedom Law 5-6:30 (2 HR Training required for all Trustees Annually)

David needs 2/3 trustees to organize Personnel Committee. (Previous committee were Danielle, Anita and Marlena) Danielle said that both Marlena and herself already have roles with the board and Anita is no longer serving. Emily asked what the role entails? David said evaluating the director and TOJL employee/TOJ employee discussions/ mediations and shared some examples from Summer 2025. Annual meeting/mediator.

Danielle mentioned her and David met with town and came up with review and shared with board. Now because there are no board members it would not be a balanced review. Marlena said it's you, me and David. Danielle said David didn't even do the review and she feels it would be best to start fresh. (Director Review evaluations were completed but no further action taken by board 2024-2025)

Without going into too much detail Marlena discussed some situations that occurred in 2025 where the previous TOJL Board President and Danielle and David met with Town staff/committees. Marlena also shared that each Trustee will complete review and the committee simply compiles the results and presents them to the board and Director. David added mediations when needed.

Emily and Michelle were hesitant but agreed to support the committee but not head it.

**Executive Session:** Not required.

**Adjournment:** Motion to adjourn passed at 5:42pm

*Moved:* Constance Fuller

*Seconded:* Kerri Zappala-Piemme

**Next Library Trustee Meeting:** March 4th at 5pm.