

Town of Johnsbury Library

Board of Trustees Meeting

October 1st, 2025

Minutes taken by: Marlana O'Mealy & Submitted by: David Pede

Meeting called to order at 5:08pm by president David Pede.

Attendance:

Present: Carrie Mason, Danielle Bonanno, Anita Abrams, Connie Fuller, Marlana O'Mealy, David Pede (President)

Absent:

Guests: Kerri Zappala-Piemme

Approval of Minutes: Minutes from September 3rd meeting will be shared by Danielle Bonanno electronically.

Approval of Warrant: Motion to approve warrant passed.

Moved: Marlana O'Mealy

Seconded: Anita Abrams

Library Director's Report: Carrie Mason (Library Director)

Marlana O'Mealy mentioned that minutes from May/June meeting have not been added to website. Carrie said she will upload what she has.

Number of visits down, Carrie said August is the Librarian's busiest month.

Notary requests up to 35.

Outside meetings increased for community enrichment.

Wifi stats are the same.

No stats for Gale & Libby.

Library ordered 75 books, received 24 (Baker & Taylor) books are slow to arrive they are having distribution problems. Marlana asked if we could order books from another distributor/Amazon. Carrie said she doesn't want to make any changes before figuring out what the issue is.

Dollar General Grant is completed & submitted.

Halloween Library event: Broomsticks & Blankets date & venue changed.

All director documents / reports are posted in Google Drive for transparency.

Staff meeting September 27th - TOJL is officially on Instagram, link shared on FB to gain followers, participating in INKtober for community enrichment. Purchased Coraplast Boards / Chalk board for advertising outside - will be changed for events. Story times planned. Library Art Gallery will have a tribute to Dementia. Team decided on Coco for family movie night. Marlena requested the video (promoting October library events) posted on TOJL website be shared on social media. Big plans for Blankets & Broomsticks - staff will dress up, event will be held at Tannery Pond with fire pit for making smores, spooky sounds and book craft project. Craft time with Carrie will make candles to use at event, Game night will be Sherlock Holmes with Ziti and a bloody punch, Trivia night will be a video with pizza/subs. Purchasing decorations & 3d printing decorations for library. Annual Library Halloween Party Saturday will have story walk, paint pumpkins, halloween music and games.

LinkedIn will reimburse library \$2500 back to account (town created account for reimbursement)

Library is looking to purchase laptop - staff need laptop for graphic design, trivia & game night and the old laptop isn't working as it should. Prices listed through Sals are high, David will shop around and compare for a light graphic and movie presentation friendly laptop.

Anna Bowers requested a budget meeting & press release. Danielle, David and Carrie will work on the press release and meeting with Anna regarding library budget.

Kagi pilot program - will allow patrons to browse confidentially. Free to community for 12 months. David asked who is funding this pilot? Carrie said she will research more on the pilot and post her findings on google drive.

Marlena asked if the Library is participating in Trunk or Treat at JCS, Carrie said the library will and she is planning a story walk around her vehicle.

Marlena asked for the October schedule of events, Carrie said they are posted on google drive for trustees and then Danielle grabbed copies for trustees from circulation desk.

Financial Officers Report: no report shared at this time.

Committee Report:

Meet with Anna over budget. (Anna Bowers requested a budget meeting & press release. Danielle, David and Carrie will work on the press release and meeting with Anna regarding library budget.)

Marlena asked about Carrie Mason's Library Director Review. Danielle will connect with Personnell Committee (Danielle, Anita and Marlena) and arrange a time to meet and complete annual review.

Correspondence & Communication: No activity at this time.

New Business: None discussed at this time.

Old business: None discussed at this time.

Adjournment: Motion to adjourn passed at 5:51pm

Moved: Danielle Bonanno

Seconded: Connie Fuller

Next Library Trustee Meeting:

November 5th, 2025 at 5pm