**Town of Johnsburg Library**

Board of Trustees Meeting of March 5, 2025

Submitted by Steve Thomson, Secretary

Meeting called to order at 5:02 pm by President Robert Eberhard

**Attendance:** Present: Anita Abrams, Danielle Bonano, Robert Eberhard (President), Carrie Mason, Marlena O’Mealy, David Pede, Steve Thomson

Absent: Shannon Wood

Guest: Andrea Hogan

**Approval of Minutes**: February 12, 2025 approved.

*Moved*: David Pede

*Seconded*: Marlena O’Mealy

**Approval of Warrant**:

**Motion** to approve (1) warrant *passed*.

*Moved*: Danielle Bonano

*Seconded*: Marlena O’Mealy

**Guest Speaker**

**-**Andrea Hogan, former Town Supervisor and former Library Trustee, was invited to share clarity and perspective on the budget and financial relationship between the Town of Johnsburg and the Town of Johnsburg Library. This discussion was initiated as a result of the recent Memorandum of Understanding that was presented to the Town of Johnsburg from the Library Board of Trustees. In summary, the Town of Johnsburg has the “power of the purse” and determines the allotment to the Library from tax receipts. Secondly the Director of the Library answers to the Town Board. The Board of Trustees of the Library serves an advisory function to the Director for the expenditure of funds that have been budgeted to the Library as well as funds that accrue from grants and external sources. The Board also advises the Director of the Library as she prepares the budget request of the Library to the Town Board. Andrea suggested that there be a stronger effort to communicate with the Town, especially with regard to matters concerning staff compensation and benefits but in financial matters generally. She also suggested that a committee of 2 Library Board members form a personnel committee to assist the Director with these matters to allow her major focus to be on the operation of the Library.

**Library Director’s Report** (Carrie Mason)

-Carrie reported two personnel issues: Wendy has submitted a letter of resignation effective on March 21, 2025. This is recent news thus a plan will be developed promptly to post the position and to fill in for the void that is created in the meantime. Also, Serenity has been asked not to report for upcoming hours due to not performing her requested tasks adequately. Various Board members offered volunteer help to help the Director during this period.

-Carrie circulated the written report as of March 5, 2025.

-A Google calendar of the Town of Johnsburg Library programs is now on the website (the March calendar paper copy was issued to attendees of the Board meeting)

-Marlena O’Mealy promoted the library at a table during the JCS PARP night on 2/27/25

-Carrie is exploring getting passes to Lake George Expedition Park and Six Flags for the Library.

-Carrie is working to expand the Library’s Facebook capability beyond just posting.

-There are some glitches that have held up the activation of Linkedin thus the laptop promotion of the Lending Library is currently pending

-Carrie has met with the Town of Johnsburg Senior Committee and relevant library involvement is being considered for the future.

-Wendy and Carrie have teamed up to establish the programs for this summer and have made great progress.

**New Business:**

-Bob Eberhard noted that with current clarification of our financial relationship with the Town of Johnsburg, we should be vigilant in signing up for ongoing subscriptions and commitments so that we do not risk being strapped when unexpected or necessary expenditures arise.

-Steve Thomson will write a letter of appreciation to Wendy for her good service to the Library.

**Motion** to adjourn the meeting at 5:55 pm *passed.*

*Moved:* Anita Abrams

Se*conded*: David Pede

**Next Meeting – April 2, 2025**