**Town of Johnsburg Library**

Board of Trustees Minutes

September 4, 2024

Submitted by Steve Thomson/Secretary

Meeting called to order at 5:00 pm by President Robert Eberhard

**Attendance:** Present: Danielle Bonanno, Robert Eberhard (President), Cheryl Gillespie, Carrie Mason, Marlena O’Mealy, David Pede, Steve Thomson

Absent: Shannon Wood

**Approval of Minutes**: June 5, 2024 approved.

*Moved*: David Pede

*Seconded*: Marlena O’Mealy

**Approval of Warrant**:

**Motion** to approve (1) warrant *passed*.

*Moved*: Cheryl Gillespie

*Seconded*: Danielle Bonano

**Library Director’s Report** (Carrie Mason)

-Carrie circulated the written report as of September 4, 2024.

-Danielle has worked this summer on staining the Gazebo

-Facebook exposure for the Library has been implemented.

-The StoryWalk boards were intact most of the summer except during WayneStock when some were disturbed. It is difficult to detect who is responsible for this and it was suggested that perhaps 3 cameras with Bluetooth capability would provide real time surveylance. Also suggested was to embed the posts holding the boards in concrete next Spring.

-Hoopla was launched yesterday for Library patrons. Usage cost will be deducted from the $2000 deposit. Carrie circulated the contract that was signed with Hoopla.

-Carrie met with Danielle and Cheryl on August 6th to look at the budget form required by the Town of Johnsburg. (see Financial Officer’s Report)

-Carrie plans to apply for a $5000 AT &T grant to offer a Digital Literacy Class. This is in-person learning and requires at least 30 participants.

-The Director and staff use Canva Team for all marketing efforts. Their costs are increasing to $10 per person/ per month and the Board approved the expenditure of $20 per month for this service.

-Carrie reviewed the Summer Reading Program Report: Noted in the report was that 18 children and 5 adults participated, 218 books were read by 5 children who recorded the number read; total attendance at live programs run by the Library was 108 for children aged 0-5, 148 for children aged 6-11, and 20 for teens.

**Financial Officer’s Report:**

**-**Cheryl noted that the report will be made available to the Board before the October meeting.

-It was noted that the financial form required by the Town of Johnsburg can’t be filled out because we do not control certain funds and allocations.

-There was a discussion about the library financial reserve buildup from the amount received each year. It was mentioned that this is determined by tax revenues. We have not been spending down this amount and the discussion centered on possible future ways to utilize these funds. One key question was what uses, outside of direct Library expenditures are allowed. i.e. could funds be transferred to JHS library? This will be explored for the future meetings.

**Motion** to adjourn the meeting at 5:56 pm *passed.*

*Moved*: Marlena O’Mealy

Se*conded*: Cheryl Gillespie

**Next Meeting – October 2, 2024 at 5:00 PM**

(We may be hosting Sarah from SALS)