**Town of Johnsburg Library**

Board of Trustees Minutes

January 3, 2024

Submitted by Steve Thomson/Secretary

Meeting called to order at 5:00 pm by President Robert Eberhard.

**Attendance:** Present: Anita Abrams, Danielle Bonano (new member), Robert Eberhard, Cheryl Gillespie, Carrie Mason, David Pede (new member), Steve Thomson, Shannon Wood

**Approval of Minutes**: December 6, 2023 approved.

*Moved*: Anita Abrams

*Seconded*: Shannon Wood

**Approval of Warrant**:

**Motion** to approve (1) warrant *passed*.

*Moved*: Anita Abrams

*Seconded*: Shannon Wood

**Library Director’s Report** (Carrie Mason)

-Carrie circulated the written report as of January 3, 2024. Notable increases in activity were library checkouts and volunteer activities for the month.

-The Director has ordered the 3D printer for the library and expects delivery at the end of the month.

-There was a meeting of Johnsburg community members to discuss the creation of a Community Events Calendar. Carrie proposes that the library collect, coordinate, and web-post the calendar. The board agreed that library staff time could be used to do this work.

-A door to the Director’s office has been installed and file lockups now provide more privacy and security to the office. When the new Town Supervisor assumes office, the issue of a two-way lock between the library and the town offices will be addressed.

-The Director is working on the Stewarts Grant application which is due at the end of January.

-A calendar of January programs and events conducted by the library was made available to the board.

**Financial Officer’s Report:** Cheryl noted that the Quarterly Report will be completed in February. It was explained to the new board members that it is the Town of Johnsburg that ultimately manages the library funds although the library board provides advisory approval for expenditures, and budgeting.

**Committee Reports:** Sterling at the Johnsburg High School will be pulling together a display for the Gallery in the library.

**New Business:** (none) Welcome to Danielle Bonano and David Pede as new members of the Board of the Johnsburg Town Library.

**Motion** to adjourn the meeting at 5:24pm *passed.*

*Moved*: Shannon Wood

Se*conded*: David Pede

**Next Meeting – January 3 , 2023 at 5:00 PM**