**Town of Johnsburg Library**

DRAFT Board of Trustees Minutes

September 27, 2023

Submitted by Steve Thomson/Secretary

Meeting called to order at 5:00 pm by President Robert Eberhard.

(note that this meeting was a rescheduled October 4, 2023 meeting due to planned absences of key participants)

**Attendance:** Present: Anita Abrams, Robert Eberhard, Cheryl Gillespie, Carrie Mason, Steve Shaughnessy, Steve Thomson, Shannon Wood

Absent: Donna Messerle

**Approval of Minutes**: September 7, 2023 approved.

*Moved*: Steve Shaughnessy

*Seconded*: Anita Abrams

**Approval of Warrants**:

**Motion** to approve (1) warrants *passed*.

*Moved*: Steve Shaughnessy

*Seconded*: Anita Abrams

**Financial Officer’s Report** (Cheryl Gillespie)

Financial reports will be presented on a quarterly basis (next report at November 2023 meeting). A quarterly report will be sent to Board membership prior to the November 2023 meeting.

**Library Director’s Report** (Carrie Mason)

Carrie noted that the written summary is incomplete as the month of September is not yet finished. Highlighted upcoming events include a 6 hour live Defensive Driving Class on 10/15/23 (new) and the Halloween Party on 10/28/23.

One staff member is out for an extended period due to health reasons and the Director will be on vacation for the better part of the next two weeks. Plans for those absences have been made. Two consistent volunteers are working well.

The Library will not need to be involved in the Town C and D Trash Sticker program as it is being well handled by the Town Clerk.

The Director has researched purchasing a 3-D printer and will purchase it as per previous Board approval.

**Reports of Standing Committees:** As the Corner Gallery has not had a coordinator, several ideas were floated for filling this space, one of which was to post Johnsburg Central School student artwork.

**Communication and Correspondence:** Donna Messerle will be contacted regarding the ongoing work.

**New Business:** Bob has received clarification that Board membership should consist of 5-11 members. There had previously been conflicting information over the years as to what this range should be.

**Old Business:** New JTL Board members are still being sought. As members must be residents of the Town of Johnsburg, it was suggested that members be sought for hamlets not currently represented such as Riparius, Wevertown.

**Adjournment:**

**Motion** to adjourn the meeting at 5:23 pm *passed.*

*Moved*: Steve Shaughnessy

*Seconded*: Cheryl Gillespie

**Next Meeting – September 27 , 2023 at 5:00 PM**