**Town of Johnsburg Library**

Board of Trustees Minutes

September 6, 2023

Submitted by Steve Thomson/Secretary

Meeting called to order at 5:02 pm by President Robert Eberhard.

**Attendance:** Present: Anita Abrams, Robert Eberhard, Cheryl Gillespie, Carrie Mason, Steve Shaughnessy, Steve Thomson

Absent: Donna Messerle

**Approval of Minutes**: May 3, 2023 approved.

*Moved*: Steve Shaughnessy

*Seconded*: Anita Abram

**Approval of Warrants**:

**Motion** to approve (1) warrants *passed*. Expenditure totaled $ 5,095.72 for Books and DVD’s, Public PC upgrade, Summer program materials, SLIC internet and SALS Automation Fees.

*Moved*: Steve Shaughnessy

*Seconded*: Anita Abrams

**Financial Officer’s Report** (Cheryl Gillespie)

Financial reports will be presented on a quarterly basis (next report at November 2023 meeting). The Town is requiring completion of new budget request sheets on which Carrie Mason and Cheryl Gillespie are working.

**Library Director’s Report** (Carrie Mason)

Carrie distributed a written summary of summer programs hosted in June, July, and August along with building statistics, service fees, and materials purchased in those months. Highlights included increases in the number of programs offered, a successful book sale, and operational efficiency aided by 2 Warren County Youth Employment workers.

Carrie distributed a detailed schedule of programs for September 2023

**Reports of Standing Committees:**

**Communication and Correspondence:**

**New Business:** Caroline Jackson has resigned from the Board. Steve Thomson has agreed to serve as Secretary for the calendar year

President Eberle indicated that we should be seeking new Board members. Shannon Wood, a guest at this meeting, agreed to join the board.

There was discussion as to whether Board members must be residents of Johnsburg. Carrie will look into this question before the next (9/27/23) Board meeting.

**Old Business:**

**Adjournment:**

**Motion** to adjourn the meeting at 6:00 pm *passed.*

*Moved*: Steve Shaughnessy

*Seconded*: Cheryl Gillespie

**Next Meeting – September 27 , 2023 at 5:00 PM**