**Town of Johnsburg Library**

DRAFT Board of Trustees Minutes

April 5, 2023

Submitted by Caroline Jackson/Secretary

Meeting called to order at 5 pm by President Robert Eberhard.

**Attendance:** Present: Steve Shaughnessy, Carrie Mason, Caroline Jackson,

Robert Eberhard, Donna Messerle, Cheryl Gillespie

Absent: Anita Abrams, Steve Thomson

**Approval of Minutes**: March 1, 2023 approved.

*Moved*: Steve Shaughnessy

*Seconded*: Cheryl Gillespie

**Approval of Warrants**:

**Motion** to approve (5) warrants *passed*. Expenditure totaled $ 1,339.03 for Books and DVD’s, Internet Fees, and SALS Automation/ Overdrive Fees.

*Moved*: Steve Shaughnessy

*Seconded*: Caroline Jackson

**Financial Officer’s Report** (Cheryl Gillespie)

Financial reports will be presented on a quarterly basis.

**Library Director’s Report** (Carrie Mason)

Monies from Stewart’s Grant has been received in the amount of $750.00 to be used for the Summer Reading Program.

**Motion** to approve the purchase of three “All in One” Public Computers for the amount of $1,300.00 each and one tabletop Printer/Scanner/Fax Machine for the amount of $230.00 *passed.*

*Moved:* Steve Shaughnessy

*Seconded:* Donna Messerle

**Reports of Standing Committees:**

**Communication and Correspondence:** Donna Messerle has a number of Thank You notes to complete for donations made to the Library.

**New Business:**

**Motion** to approve the signing of the yearly SALS Joint Service Agreement*passed.*

*Moved:*Cheryl Gillespie

*Seconded:*Steve Shaughnessy

**Old Business:**

Development of a patron evaluation form which includes assessing the patron’s experience at the Library will be developed.

**Motion** to move to Executive Session at 5:40 pm *passed.*

*Moved:* Cheryl Gillespie

*Seconded:* Caroline Jackson

**Motion** to adjourn Executive Session at 5:55 pm *passed.*

*Moved:* Steve Shaughnessy

*Seconded:* Cheryl Gillespie

**Adjournment**

**Motion** to adjourn the meeting at 6:00 pm *passed.*

*Moved*: Steve Shaughnessy

*Seconded*: Caroline Jackson

**Next Meeting – May 3 , 2023 at 5:00 PM**