**Town of Johnsburg Library**

DRAFT Board of Trustees Minutes

 January 4, 2023

Submitted by Caroline Jackson/Secretary

Meeting called to order at 5 pm by President Robert Eberhard

**Attendance:** Present: Steve Shaughnessy, Carrie Mason, Caroline Jackson,

Robert Eberhard, Anita Abrams, Cheryl Gillespie Absent: Donna Messerle, Steve Thomson

**Approval of Minutes**: December 7, 2022 approved.

 *Moved*: Steve Shaughnessy

 *Seconded*: Caroline Jackson

**Approval of Warrants**:

**Motion** to approve (7)warrants *passed*. Expenditure totaled $4166.39 for staff computers, window treatments, Books and DVD’s, Office/Library Supplies, and Internet fees.

*Moved*: Anita Abrams

*Seconded*: Steve Shaughnessy

**Library Director’s Report** (Carrie Mason)

Library Director reported successful Holiday programs were held at the Library during December. Extra Gingerbread Houses were donated to the First Grade class Of JCS.

Two new Library Clerks were hired and Director reports staffing is now adequate.

Discussion was held between Library Director and the Board regarding the use of Library space for Town-sponsored meetings. It was suggested that a shared calendar be developed between the Town and Library that would accommodate the needs of both entities and improve communication.

**Motion** to approve the purchase of a Movie License for an annual fee of $380.00 that would enable the Library to show movies *passed.*

 *Moved:* Anita Abrams

 *Seconded:* Steve Shaughnessy

**Financial Officer’s Report** (Cheryl Gillespie)

Monthly financial report will be compiled this week and relayed to the Board per Financial Officer.

**Reports of Standing Committees:**

None at this time.

**Old Business:** None at this time

**New Business:** Noted as per above**.**

**Motion** to move to **Executive Session** at 5:30 pm*passed.*

*Moved:* Steve Shaughnessy

 *Seconded:* Anita Abrams

**Motion** to adjourn from **Executive Session** at 5:45 pm *passed.*

 *Moved*: Caroline Jackson

 *Seconded:* Steve Shaughnessy

**Adjournment**

**Motion** to adjourn the meeting at 5:45 pm *passed.*

*Moved*: Steve Shaughnessy

*Seconded*: Cheryl Gillespie

                                             **Next Meeting – February 1, 2023 at the Library**

**5:00 PM**