**Town of Johnsburg Library**

DRAFT Board of Trustees Minutes

February 1, 2023

Submitted by Caroline Jackson/Secretary

Meeting called to order at 5 pm by Vice-President Steve Shaughnessy

**Attendance:** Present: Steve Shaughnessy, Carrie Mason, Caroline Jackson,

Anita Abrams, Cheryl Gillespie, Steve Thomson Absent: Donna Messerle, Robert Eberhard

**Approval of Minutes**: January 4, 2023 approved.

*Moved*: Anita Abrams

*Seconded*: Steve Thomson

**Approval of Warrants**:

**Motion** to approve (6)warrants *passed*. Expenditure totaled $1,016.72 for SALS Automation Fee, Books and DVD’s, Office/Library Supplies, Window Treatments, and Internet fees.

*Moved*: Cheryl Gillespie

*Seconded*: Steve Thomson

**Financial Officer’s Report** (Cheryl Gillespie)

End of year financial report provided by Cheryl Gillespie.

New template has been developed for library finance reporting which will now be quarterly per TOJ Library Bylaws.

**Library Director’s Report** (Carrie Mason)

Library Director has applied for the Stewart’s Matching Grant for the Summer Reading Program in the amount of $1,000.00. The Dollar General Summer Reading Grant will also be pursued for a maximum amount of $3,000.00.

New blinds and window treatments have been installed and carpets have been cleaned in the Library.

The Director’s Council has reinstated OverDrive usage blocks for patrons with expired cards and/or outstanding fines of greater than $10.00.

Employees of the Town Hall have been successfully coordinating meeting times held in Library spaces with Library Director.

**Reports of Standing Committees:**

None at this time.

**Old Business:** None at this time

**New Business:** Noted as per above**.**

**Motion** to move to **Executive Session** at 5:40 pm*passed.*

*Moved:* Cheryl Gillespie

*Seconded:* Anita Abrams

**Motion** to adjourn from **Executive Session** at 5:45 pm *passed.*

*Moved*: Caroline Jackson

*Seconded:* Steve Thomson

**Adjournment**

**Motion** to adjourn the meeting at 5:45 pm *passed.*

*Moved*: Steve Shaughnessy

*Seconded*: Cheryl Gillespie

**Next Meeting – March 1, 2023 at the Library**

**5:00 PM**