**Town of Johnsburg Library**

DRAFT Board of Trustees Minutes

October 5, 2022

Submitted by Caroline Jackson/Secretary

Meeting called to order at 5 pm by Vice-President Steve Shaughnessy.

**Attendance:** Present: Steve Shaughnessy, Carrie Mason, Cheryl Gillespie, Caroline Jackson, Anita Abrams Absent: Robert Eberhard, Donna Messerle, Steve Thompson

**Approval of Minutes**: September 7,2022 approved.

 *Moved*: Anita Abrams

 *Seconded*: Cheryl Gillespie

**Approval of Warrants**:

**Motion** to approve (6)warrants *passed*. Expenditure totaled $1,404.41 for SALS Automation Fee, Books and DVD’s, and Office/Library Supplies.

*Moved*: Cheryl Gillespie

*Seconded*: Caroline Jackson

**Library Director’s Report** (Carrie Mason)

Fall programs have commenced with continuation of Story Hours and Table Reads with many other activities planned.

Library Director has developed a monthly flyer of planned activities to be posted on Library Website, Johnsburg School Newsletter, and a local newspaper as well as in various community locations to encourage participation in events.

An ad has been placed for the position of Library Clerk to replace a previous staff member.

Discussion was held between Library Director and Board Members regarding use of funds for possible improvements to the Library.

**Financial Officer’s Report** (Cheryl Gillespie)

Meeting between Library Director and Cheryl Gillespie to discuss the tentative Library Budget within the Town budget. There were some minor changes from previous year but all were acceptable.

**Reports of Standing Committees:**

**Corner Gallery:**

Still in need of coordinator for monthly displays.

Discussion regarding partnering with Tannery Pond for presentation of local artist’s work (would need approval by Tannery Board) and continuing displays of work by Johnsburg Central School students.

**Correspondence and Communication**:

Donation information provided to Donna Messerle for follow-up/thank-you’s.

**Old Business:**

Carrie provided information that the Library is not considered a 501C entity and discussion was held regarding the effect this status has on the procurement of grants and donations to the library.

**New Business:**

**Motion** to approve the purchase of 3 new staff mini-computers and 1 monitor with webcam for a total of $3,095.00 *passed.*

**Moved:** Steve Shaughnessy

**Seconded:** Cheryl Gillespie

**Adjournment**

**Motion** to adjourn the meeting at 6pm *passed.*

*Moved*: Anita Abrams

*Seconded*: Cheryl Gillespie

                                             **Next Meeting – November 2, 2022 at the Library**

**5:00 PM**