**Town of Johnsburg Library**

 Board of Trustees Minutes

March 2, 2022

Submitted by Caroline Jackson/Secretary

Meeting called to order at 5 pm by Vice-President Steve Shaughnessy

**Attendance:** Present: Chris Flack, Cheryl Gillespie, Caroline Jackson, Steve Shaughnessy, Carrie Mason Absent: Anita Abrams, Robert Eberhard, Donna Messerle

**Approval of Minutes**: February 2, 2022 Minutes approved.

 *Moved*: Cheryl Gillespie

 *Seconded*: Chris Flack

**Approval of Warrants**:

**Motion** approved (5 )warrants *passed*. Expenditure totaled $1031.79 for SALS Automation Fee, Salon Overdrive Contribution, Equipment and Supplies, DVD’s, and Books (Including Large Type).

*Moved*: Caroline Jackson

*Seconded*: Cheryl Gillespie

**Treasurer’s Report** (Cheryl Gillespie)

Cheryl met with the TOJ Bookkeeper to develop a monthly financial report to meet the Board’s needs.

Overview of January Financials provided by Cheryl.

Discussion to amend By-Laws to substitute the term “Treasurer” with “Financial Officer” to more accurately reflect the Board’s role in handling the Library’s finances.

**Library Director’s Report** (Carrie Mason)

Friends of the Library will be covering the purchase of a water cooler for the Library’s use in place of current monthly rental of cooler.

Carrie to follow-up on sign that was purchased for Library that has not been received.

Library to resume pre-school story hour based on NYS Covid Guidelines and Library reopening plan.

**Reports of Standing Committees**

**Corner Gallery:** Chris Flack

Library is currently exhibiting artwork from Johnsburg Central School Students.

**Correspondence and Communication**: No activity at this time.

**New Business:** Motion to amend By-Laws to substitute the term “Treasurer” with “Financial Officer” to more accurately reflect the Board’s role in handling the Library’s finances.

 *Moved:* Cheryl Gillespie

 *Seconded*: Chris Flack

**Old Business:**

Annual Report prepared by Carrie Mason and reviewed by Board.

Motion to approve and submit Annual Report

 *Moved:* Cheryl Gillespie

 *Seconded:* Chris Flack

Historical Society display update: Awaiting Donna Messerle’s input regarding partnering with Historical Society to develop Library display.

**Adjournment**

**Motion** to adjourn the meeting at 6:15 pm passed

*Moved*: Chris Flack

*Seconded*: Caroline Jackson

                                             **Next Meeting – April 6, 2022 at the Library**

**5:00 PM**