**Town of Johnsburg Library**

Board of Trustees Minutes

January 5, 2022

Submitted by Caroline Jackson/Secretary

Meeting called to order at 5 pm by President Robert Eberhard.

**Attendance:** Present: Anita Abrams, Robert Eberhard, Carrie Mason, Cheryl Gillespie, Caroline Jackson, Donna Messerle Absent: Steve Shaughnessy, Chris Flack

**Approval of Minutes**: December 2021 Minutes approved.

*Moved*: Cheryl Gillespie

*Seconded*: Anita Abrams

**Approval of Warrants**:

**Motion** to approve (6) warrants *Passed*. Expenditure totaled $700.32 for SALS Automation Fees (November), books and DVDs.

*Moved*: Anita Abrams

*Seconded*: Cheryl Gillespie

**Library Director’s Report** (Carrie Mason)

News and Updates

* Library has reopened at regular hours per Phase 3 of Reopening Plan.
* Assistant Library Director position has been posted with application due date of 1/24/22.
* Volunteers have restarted to assist Director with library tasks.

**Treasurer’s Report** (Cheryl Gillespie)

* Cheryl to participate in SALS Webinar on Finance and Budgets followed by a meeting with Andrea Hogan and Town Bookkeeper

**Reports of Standing Committees**

**Personnel Committee:**

Caroline Jackson, Donna Messerle, and Steve Shaughnessy to participate in interviews for Assistant Library Director

**Correspondence and Communication**: Information on donations to the library received in December will be forwarded to Chris Flack for follow-up (thank you notes)

**Old Business-Bob Eberhard**

Role of Trustees and New Trustee Orientation discussed

**New Business**

Possible collaboration with Johnsburg Historical Society promoting history of the town for a display in library building.

Future programming to include possible follow-up to History of the Railroad Program in coordination with Tannery Pond Center.

**Adjournment**

**Motion** to adjourn the meeting at 6 pm passed

*Moved*: Cheryl Gillespie

*Seconded*: Caroline Jackson

**Next Meeting – February 2 at the Library**

**5:00 PM**