**Town of Johnsburg Library**

 Board of Trustees Minutes

DATE April 6, 2022

Submitted by Caroline Jackson/Secretary

Meeting called to order at 5 pm by President Robert Eberhard.

**Attendance:** Present: Robert Eberhard, Carrie Mason, Cheryl Gillespie, Caroline Jackson, Donna Messerle, Steve Shaughnessy. Absent: Anita Abrams, Chris Flack

**Approval of Minutes**: DATE March 2, 2022 Minutes approved.

 *Moved*: Cheryl Gillespie

 *Seconded*: Steve Shaughnessy

**Approval of Warrants**:

**Motion** to approve (11 )warrants *passed*. Expenditure totaled $1850.31 for March.

*Moved*: Donna Messerle

*Seconded*: Steve Shaughnessy

**Library Director’s Report** (Carrie Mason)

Library sign has been installed to promote upcoming Library programs.

Internet provider for the Library has been changed to SLIC and phone system has been updated.

Monies have been received from Stewart’s Grant to cover Summer Reading Program entitled “Oceans of Possibility”.

Library has held 3 successful Story Hour Programs and additional youth and adult programs are being planned.

**Financial Officer’s Report** (Cheryl Gillespie)

February Financial Report presented reflecting revenue and expenditures.

Preliminary budget planning in process with intent for future discussions regarding the need for development of a Library Reserve fund to cover capital projects.

**Reports of Standing Committees**: None at this time

**Correspondence and Communication**: No activity at this time.

**Old Business:** Donna Messerle tofollow-up regarding possible joint program with the Town of Johnsburg Historical Society.

**New Business:**

Poster boards have been installed in the main area of the Library to highlight the offerings and programs of local art and cultural organizations.

**New Business (cont’d):**

**Motion** to approve Library Director’s discretion to purchase items for Library totaling up to $100.00 without obtaining prior Board approval. Purchased items will then be included on the Warrant at the following month’s Board Meeting.

*Motion*:Steve Shaughnessy

*Seconded*: Caroline Jackson

**Motion** to move to Executive Session at 6:10 pm

*Motion*: Cheryl Gillespie

*Seconded*: Donna Messerle

**Motion** to leave Executive Session at 6:15 pm

*Motion*: Steve Shaughnessy

*Seconded*: Cheryl Gillespie

**Adjournment**

**Motion** to adjourn the meeting at 6:15 pm passed

*Moved*: Steve Shaughnessy

*Seconded*: Caroline Jackson

                                             **Next Meeting – May 18th at the Library**

**5:00 PM**