

**Town of Johnsbury Library**  
Board of Trustees Minutes  
May 5, 2021  
Submitted by Cheryl Gillespie/Secretary

Meeting called to order at 5 pm by President Robert Eberhard. (virtual)

**Attendance:** Present: Anita Abrams, Robert Eberhard, Kate Erwin, Cheryl Gillespie, Caroline Jackson, Donna Messerle, Steve Shaughnessy. Absent: Chris Flack,

**Approval of Minutes:** April 2021 Minutes approved.

*Moved:* Anita Abrams

*Seconded:* Steve Shaughnessy

**Approval of Warrants:**

**Motion** to approved (5) warrants *passed*. Expenditure totaled \$937.37 for SALS Automation Fee, prizes for summer reading program (Grant), and additions of DVDs, audiobooks, and books

*Moved:* Cheryl Gillespie

*Seconded:* Caroline Jackson

**Library Director's Report** (Kate Erwin)

**News & Updates**

- Book quarantining ended May 3.
- Fine policy: Many libraries are moving in a direction of a *fine-free* policy. Kate provided a resource to the Board and will provide more information at the June board meeting.
- Limited browsing has restarted; one person at a time is allowed into the stacks.

**Programming**

- *Summer Reading Program:* This is the lynch pin of the summer program for kids to encourage reading over the summer. There will be a bingo card for children to work on independently and prizes depending on how much of the card is completed. The program will run from July 5 through mid-August. In-person related events and performers will be scheduled at the Ski bowl. These activities will be scheduled to overlap the summer kids program at the Ski bowl to increase participation.
- *Story Walk;* Pages of a book will be laminated and placed on a Town trail. This activity will also be on the bingo card.
- *Adult Programming:* A rope basket-making activity is being planned for the summer.
- *Defensive Driving* course is scheduled for August at Tannery Pond community center.
- *Virtual Author discussion* of a book is being investigated.

**Staff & Volunteers**

- Volunteer returned to help with new book processing.

**Treasurer's Report** (Caroline Jackson) Board members (Robert Eberhard, Cheryl Gillespie, Caroline Jackson, and Steve Shaughnessy) met with the Town bookkeeper. Emily shared a document that all agreed upon (with several additions) to adopt as the monthly financial report to the Library Board.

**Reports of Standing Committees**

Buildings and Grounds (Steve Shaughnessy): No activity at this time.

Personnel (Donna Messerle, Caroline Jackson, Steve Shaughnessy): No activity at this time

Planning and Policy: (Cheryl Gillespie) Bob and Cheryl will be meeting over the next few weeks to review Bylaws. A draft revision will be presented at the June board meeting.

Corner Gallery (Chris Flack). Kate reported that an artist is currently exhibiting her work.

**Correspondence and Communication:** No activity at this time.

**Old Business:** None at this time

**New Business:** Board members reminded of the need to recruit new members to the Board.

**Adjournment**

**Motion** to adjourn the meeting at 4:43 pm passed.

*Moved:* Steve Shaughnessy

*Seconded:* Anita Abrams

**Next Meeting June 5, 2021 at 5:00**