

Town of Johnsbury Library
Board of Trustees Minutes
December 2, 2020
Submitted by Cheryl Gillespie/Secretary

Meeting called to order at 5:00 pm by President Linda Cobb.

Attendance: Present: Anita Abrams, Linda Cobb, Jean Donnelly, Bob Eberhard, Kate Erwin, Chris Flack, Cheryl Gillespie, Caroline Jackson, Steve Shaughnessy. Absent: Donna Messerle,

Bob Eberhard has rejoined the Library board.

Acceptance of Minutes:

Motion to approve the November 2020 minutes passed.

Moved: Anita Abrams

Seconded. Steve Shaughnessy

Review of Warrants:

Motion to approve (4) warrants *passed*. Expenditure totaled 726.14 for DVD, books, large type books, and SALS November automation fee.

Moved: Jean Donnelly

Seconded: Chris Flack

Programs and Grants

Library will be hosting their Gingerbread House Holiday event on Saturday, December 5th: Families will be able to stop by the Library to pick up their kits from 11:00-2:00. This event was sponsored by Stewart's Holiday Match program.

Reports of Standing Committees

Finance (Caroline Jackson): Plans for committee to meet with the new substitute TOJ bookkeeper and Librarian Kate Erwin to establish a final monthly summary report to the Board.

Buildings and Grounds (Steve Shaughnessy): No activity at this time.

Personnel (Caroline Jackson, Donna Messerle, Steve Shaughnessy): No activity at this time

Planning and Policy (Cheryl Gillespie): Plans to review and update the policies of the Library (Cheryl Gillespie, Anita Abrams, and Kate Erwin). Bylaw recommendations to be discussed at next meeting.

Motion to approve the *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, as printed passed.

Moved: Cheryl Gillespie

Seconded: Bob Eberhard

Corner Gallery (Jean Donnelly).

The 2021 schedule of artists is complete. Chris Flack will be transitioning to head this committee.

Nominations and Elections:

The 2021 officers have been selected:

Co-Presidents: Bob Eberhard and Chris Flack

Vice President: Steve Shaughnessy

Secretary: Cheryl Gillespie

Treasurer: Caroline Jackson

Thank you to two members who are leaving the Board: Linda Cobb (2020 President) and Jean Donnelly who has managed the Corner Gallery during her terms on the Board.

Correspondence and Communication: No activity at this time.

Motion to adjourn the meeting at 5:47 pm passed.

Moved: Jean Donnelly

Seconded: Bob Eberhard