

Town of Johnsburg Library
Board of Trustees Minutes
February 5, 2020
Submitted by Cheryl Gillespie/Secretary

Meeting called to order at 5:00 pm by President Linda Cobb.

Attendance: Present: Linda Cobb, Bob Eberhard, Cheryl Gillespie, Caroline Jackson, Donna Messerle, Susan Schmidt, Steve Shaughnessy. Absent: Jean Donnelly

Acceptance of Minutes: January 8, 2020 Minutes were approved electronically.

Review of Warrants:

Motion to approved (5)warrants *passed*. Expenditure totaled \$1594.81 for SALS automation fees for two months; SALON Overdrive fees for 2020; addition of new DVDs, books and large print books.

Moved: Bob Eberhard

Seconded: Steve Shaughnessy

Library Director's Report (Susan Schmidt)

Annual Report is due Feb 14, 2020.

The usage of the website has dropped significantly in 2019. A potential impact on the number of visits may be the period of time following the Fall storm when internet outages were expansive. This will be investigated further.

Motion to purchase a replacement laptop from SALS for the Library Director *passed*.

Moved: Bob Eberhard

Seconded: Cheryl Gillespie

Programs and Grants

The Basket Workshop will be rescheduled. A Puppet show is scheduled at Tannery Pond Community Center in August.

Stewart's Grant submitted requesting \$1000 for Children's programming.

Library Director continues to work towards securing other Grants.

Reports of Standing Committees

Finance (Bob Eberhard): Working on the financial aspect of the Annual Report.

Buildings and Grounds (Steve Shaughnessy): Will be investigating means for improving insulation in Library Director's office.

Personnel (Linda Cobb): Oaths of office by all Trustees completed.

Planning and Policy: No activity at this time.

Technology (Linda Cobb): No activity at this time.

Corner Gallery (Jean Donnelly). David Braley's photography is currently on exhibit.

Nominations and Elections: Officer and committee positions are all filled.

Correspondence and Communication: No activity at this time.

Motion to adjourn the meeting at 5:35 pm *passed*.

Moved: Steve Shaughnessy

Seconded: Bob Eberhard