

**Town of Johnsbury Library**  
Board of Trustees Minutes  
January 8, 2020  
Submitted by Cheryl Gillespie/ Interim Secretary

Meeting called to order at 5 pm by President Linda Cobb.

**Attendance:** Present: Linda Cobb, Jean Donnelly, Bob Eberhard, Cheryl Gillespie, Caroline Jackson, Donna Messerle, Steve Shaughnessy. Absent: Susan Schmidt

**Review of Minutes:** December 2019 Minutes were approved electronically.

**Review Warrants:**

**Motion** to approve five (5) warrants *passed*. Expenditure totaled \$1398.61 for SALS automation fee, books, large type books, and staff reimbursement.

*Moved:* Steve Shaughnessy

*Seconded:* Bob Eberhard

**Library Director's Report** (Linda Cobb)

Library coverage needed over the next two weeks to cover Librarian's approved absence.

**Programs and Grants**

No activity at this time

**Reports of Standing Committees**

Finance (Bob Eberhard): Treasurer circulated the Draft 2020 Library Budget and a spreadsheet of library income and expenses for 2019 with the exception of December which has not yet been received.

**Motion** to approve the 2020 Budget.

*Moved:* Steve Shaughnessy

*Seconded:* Jean Donnelly

2020 Budget passed.

Buildings and Grounds (Steve Shaughnessy): No activity at this time.

Personnel (Linda Cobb): Sign-up sheet circulated to Board members for coverage of open Library hours.

Planning and Policy: No activity at this time.

Technology (Linda Cobb): No activity at this time.

Corner Gallery (Jean Donnelly). January's artist cancelled due to illness. David Braley has graciously volunteered to display his work in substitution.

Nominations and Elections: The following Trustees were nominated for Board Officer positions and elected unanimously.

President: Linda Cobb  
Vice President: Steve Shaughnessy  
Treasurer: Robert Eberhard  
Secretary: Cheryl Gillespie

Trustees reminded to confirm with the Town that their Oath of Office certificates are on file.

Correspondence and Communication: No activity at this time.

**Motion** to adjourn the meeting at 5:45 pm passed.

*Moved:* Steve Shaughnessy

*Seconded:* Bob Eberhard