

Town of Johnsbury Library
Board of Trustees Minutes
November 6, 2019
Submitted by Cheryl Gillespie/ Interim Secretary

Meeting called to order at 5:34 pm by President Linda Cobb.

Attendance: Present: Linda Cobb, Jean Donnelly, Cheryl Gillespie, Donna Messerle, Susan Schmidt, Steve Shaughnessy. Absent: Bob Eberhard.
Guest: Caroline Jackson

Review of Minutes: October Minutes were approved electronically.

Review Warrants:

Motion to approve the five (5) warrants *passed*. Expenditure of \$1088.80 for SALS automation fee, toner cartridge, books, large type books, book on CD, and DVD.

Moved: Steve Shaughnessy

Seconded: Cheryl Gillespie

Library Director's Report (Susan Schmidt)

- Toddler Time has met for the 3rd time with good attendance. There is a plan to recruit volunteers to provide educational entertainment for the babies.
- The Halloween Story Time program was successful and attended by approximately 30 children.
- The Dream Exploration program was cancelled because of only one (1) pre-registration.
- The December 12th Meditation class will be cancelled if less than five pre-registrations.
- The Town's budget line for the library has increased to include the upcoming increase in Town employee salaries.

Programs and Grants

Susan forwarded information on three SALS Grants to Board members. The Construction Grant for \$5000 is due Dec 27th . Board will review for suggestions.

Reports of Standing Committees

Finance (Bob Eberhardt): No action at this time.

Buildings and Grounds (Steve Shaughnessy): No action at this time.

Personnel (Susan Schmidt): There has been coverage for the Library when needed.

Planning and Policy: No action at this time.

Technology (Linda Cobb): No action at this time.

Corner Gallery (Jean Donnelly): First six month of 2020 scheduled.

Nominations and Elections:

Correspondence and Communication: No action at this time.

Old Business: None at this time

New Business:

Individual library user conduct discussion.

Motion to go into Executive Session *passed*

Moved: Cheryl Gillespie

Seconded: Jean Donnelly

Motion to come out of Executive Session *passed*.

Moved: Cheryl Gillespie

Seconded: Steve Shaughnessy

Board recommendation that Computer users should have to show their Library Card and be required to sign a sheet documenting time in and out and the computer station that they are using.

The Board will send Susan Schmidt a Letter of Confidence.

Caroline Jackson's offer to become a member of the TOJ Library Board accepted.

Motion to adjourn the meeting at 6:34 pm *passed*.

Moved: Steve Shaughnessy

Seconded: Jean Donnelly